



# Kenya Institute of Project Management

'Your roadmap to success'

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Short Course name: \_\_\_\_\_

Scheduled Date: \_\_\_\_\_

## SEMINAR BOOKING FORM

### NAMES OF PROPOSED PARTICIPANTS

	Full Name		Full Name
1.		11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	

### CONTACT DETAILS

Contact person:			
Name of Organisation:			
Postal address:			
Email address:			
Tel:		Fax:	
Cell:			
VAT number:			

### Course fee structure

**Payment Terms and Conditions:** Fees are payable strictly in advance. Cancellations made within 5 working days of a course will incur a 20% cancellation fee. We regret that no cancellations will be accepted within 2 working days of a course, but substitutions may be made. Please process this booking. I accept the above payment terms and conditions.

**Name of Person Requesting:**

**Signature:**

**Send this form to us through:**  
E-mail: admissions@kipm.co.ke